HOLY TRINITY, COLEMANS HATCH

Minutes of the

ANNUAL PARISH CHURCH MEETING 2019

Held in Trinity Hall on 8TH April 2019

Present Revd. Julie Sear CJ Payne Donald Clarke

Donna Dewar Angela Ogle Robin Meyer

Sheila van Maurik John van Maurik Karena Meyer

Janet Scott Keith Luckhoo Jane Luckhoo

Liza Jones Mike Jones Pauline Maynard

Barrie Dickens Penny Dickens Rosemary Hammond

Apologies Gillian Parsons Raymond Parsons Paul Double

 Rosalind Cowsill Roger Cowsill Caroline Daszewska

 Yvonne Kennard Robin Kennard Jonathan Bruce

Welcome The Chairman, Rev Julie, welcomed all those attending.

VESTRY MEETING

The Secretary had received nomination forms from two candidates, John van Maurik and Paul Double. Both candidates were elected unopposed and with acclamation. The meeting was then closed.

The Chairman, Rev Julie, opened the meeting with prayer.

ANNUAL MEETING

1. 18 Church Members were in attendance with 6 apologies prior to the meeting 3 apologies passed on at the meeting.

2. Minutes of the 2018 APCM had been circulated before this meeting, were taken as read and acceptance proposed by Karena Meyer and seconded by Mike Jones as a correct record. This was approved without demur.

3. Matters Arising from the Minutes – none were voiced.

4. The Trustees Annual Report had also been circulated before the meeting. Liza Jones proposed and Mike Jones seconded its approval and this was agreed.

The Financial Report was presented by the Treasurer, Donald Clarke with Accounts for 2018.

The receipts have not quite covered the costs. Giving has not kept up and is considerably less than last year. It does need to increase to avoid us dipping in to the Reserves. With declining reserves – we must keep £150,000 – with an ageing population. We will need about £100,000 to finance the improvements in both the Church and the Hall to encourage use and Church attendance.

One of the main objectives is to extend the church graveyard that is proving problematic. Planning consent is required along with an Ecological Report and Survey - the latter has been done. Richard Crooke, the Church Architect came for the Quinquennial and was taken through the improvements that the PCC want to carry out - improvements around lighting, access and opening up Trinity Hall. The Church Architect will draw up a plan and bring to the PCC who will take it to the Diocese that will all take some time.

On the Resources statement, the balance has fallen to £246,000. We have been spending on the fabric of the Church and giving out to Charities. It does show the inadequacies of our income in paying for the improvements to the Church and Grounds. *Liza Jones* asked who managed our shares and funds. Donald replied that CCLA did so. *Karena Meyer* asked about the halving of the Hall income. Donald replied that it is often difficult to define where it comes from but it all gets banked under the Hall. *Rev Julie* told the Meeting that CJ, Penny and she would be looking at a proper Hire Agreement that would be put in place in the coming weeks along with the hire fee for events etc. *Rosemary Hammond* asked about our Parish share of the Diocese funds. Rev Julie stated that we are in a position to be able to pay our way unlike other Parishes. *Jane Luckhoo* pointed out that Trinity Café had been investing in the fabric through the Café team’s contribution, should we look at how much we are giving away. Donald pointed out that the funds are split 50/50 with giving away 50% but investing the other 50% back into the hall. *Keith Luckhoo* then asked about looking at alternative sources of funding and Donald suggested the Investment Committee could look into this. *Sheila van Maurik* pointed out that in the libraries there are books that list out sources of funding. Rev *Julie* suggested we ask Richard Crooke who has a list.

*Penny Dickens* brought up the Vintage. She suggested that the entire funds go to the Church. This year we are already committed to giving to the Bevern Trust. The meeting then discussed this collectively. *Rev Julie* suggested that it would be good to put together a booklet on the projects that are requiring funding and that would allow those that don’t come to Church would know about what the Church are trying to achieve and they may wish to give.

Mike Jones proposed and Penny Dickens seconded its approval and this was agreed.

5. Karena Meyer reported on the Church Electoral. A revision form was sent out to 113 people and we now have 81 with four new people. 27 live in the parish of Holy Trinity and a further 28 live in the joint benefice. The remaining 26 come from outside of the boundary. Music is a strong link bringing people in. An average of 28 are in attendance on Sundays. The roll is now probably more realistic with those actually on the roll also attending. The roll was unanimously agreed and accepted.

*Jane Luckhoo* asked about the impact of the drop. *Rev Julie* pointed out that we now could only have 9 on the PCC and 2 Deanery Synod Reps.

6. John van Maurik gave the Churchwardens' Report. John picked out 2 – 3 items. Services – numbers seem to be sustained and we are moving positively. He noted there are now a couple of young families are coming which is great news. We are bringing in people who want traditional services. Service Praise has also been a success. He did think though that having more volunteers to help after the service with the refreshments would help.

Trinity Café has been a great success and he thanked the team.

Drive and Lighting - we do need to make sure that the lighting is address and recognises that it is on going along with other works in the Hall and Church. Developing an on going business plan for the Hall would help to make money for the Church and the Hall.

He suggested further pews could be moved to allow the children to have more of an area to play.

*Mike Jones* – thinks Choral Evensong is such a great service but we are low in numbers – 16 at the last time. He feels that only having that service and not another on that day would help boost the numbers. *Rev* *Julie* told the meeting that the PCC had discussed this for the past year. She also suggested that with the new Head at Ashdown House that possibly we could do something once a year with them. *Rev Julie* suggested we could all bring someone with us to Choral Evensong.

*Sheila van Maurik* pointed out that there are many people who help out in the community events at the church but don’t necessarily come to church.

A Welcome Pack is being drawn up, which will be available by the Vintage Fete.

Karena Meyer proposed and Angela Ogle seconded its approval and this was agreed.

7. A set of brief reports on a range of activities undertaken by many people. These included the Choir, Bell ringers, Trinity Hall, Deanery Synod, Safeguarding, Fabric and Churchyard, Hatch, Magazine, Service preparation and refreshments.

*John van Maurik* commented on the Choir report and thought we should advertise more. *Angela Ogle* said that we are trying to get a larger choir on the Communion Service.

*Donald Clarke* thought that the Chronicle should be free and delivered to everyone in the parish. He is currently talking with Ian Burns on this and he will update later.

Janet Scott proposed and Jane Luckhoo seconded its approval and this was agreed.

7. Elections and Appointments

The PCC - The Rector, John v Maurik, Paul Double, CJ Payne, Donald Clarke, Robin Meyer, Keith Luckhoo, Raymond Parsons, Sheila v Maurik, Angela Ogle and were re-elected. Unanimously approved

Sides persons - Paul Double, Frances Stuttaford, Sheila and John v Maurik, Maggie Higton, Rosemary Hammond, Caroline Daszewska, Liza and Mike Jones, Keith and Jane Luckhoo were re-elected. Unanimously approved.

Hon. Secretary - CJ Payne was re-elected

Hon. Treasurer - Donald Clarke was re-elected

Assistant Treasurers - Rosalind and Maggie were re-elected. Donald thanked them.

Giving Officer - Donald Clarke was re-elected.

Electoral Roll Officer - Karena Meyer was re-elected.

Choir Director - Angela Ogle was re-elected.

Deputy Warden – Angela Ogle was elected.

 ix) Safeguarding Officer - Andrea McGlew was re-elected.

 x) Independent Examiner - Robert Jackson was re-elected.

xi) Other offices - Rosalind Cowsill (bell captain), Liza Jones (flowers) Penny Dickens (Trinity Hall) were confirmed.

Mick Argent the gardener – *Julie* thought it would be a good idea to send him some thanks. Julie wanted to also thank Ray for all his help over the years.

8. Rector's Report

It has been a year of encouragement on many levels, despite the drop in Electoral Roll numbers. Rev Julie wanted to thank Donna for all her help in the Sunday Praise and for making such a big difference. The on-going plan is to share Matins with Rev Julie and she and Donna are going to organise this. We should all feel heartened at the success of Sunday Praise. Rev Julie thanked the PCC for all their work. She thanked the Investment Team for their work and Donald in his capacity as Treasurer. She already mentioned her thanks to Ray. Rev Julie thanked CJ for the website and encouraged people to look at the site. She went on to thank John, Sheila, and Rosemary for all their work on the grounds. Also thanking Mike for all of his work on the grounds and the cedar tree. The clock is now chiming. James Castle is in charge of changing the light bulbs in the church. An Electrical Test done in the Church and the Hall.

Rev Julie went on to mention the services. The coffee and refreshments after church has been really successful which is so nice to see. Thank you to everyone who volunteers in this area. Rev Julie thanked Angela for all her work on the Choir and meetings with her on the Services. Angela is also looking into the Altar Frontal and brought this to the last PCC. The suggestion of getting a second hand one is proving problematic. Rev Julie went on to thank the cleaning team for all their hard work on the Church. To Liza and the Flower team for the splendid flower arrangements. *Rosemary* said that Anne Hodge is also helping out. Thank you also to the Trinity Café Team for all they do. Rev Julie also thanked Barry and Laurie who play the organ. She encouraged everyone to thank them when they see them. Barry and Penny were thanked for all their work on the Hall Bookings. *Sheila* interjected and thanked the PCC for getting in a professional cleaner. Karena was thanked for all her work on the Electoral Roll. All Readers and Intercessors were thanked for their part in the Church. Brenda Hildreth was thanked for giving the money for the new Lectern, which is being delivered to Rev Julie’s house on Wednesday. Jane and Donna were thanked for picking up on the Rota. Andrea McGlew as also thanked and as was those who were at the meeting.

On closing, Rev Julie – the art of the possible – we should grow in who we are. Going forward it is celebrating who we are and what we are doing well. We are making a difference in the community and need to work mutually with St. Mary’s as we do complement each other.

She noted that the pew has now been turned around and she would like feed back on this and should we do it on the other side?

The Away Day Morning was also very encouraging – the Banners are being made, Welcome Pack is being made, the Service Plans are also underway.

Our Vision Statement – recognising the importance of our role as the Parish Church. Holy Trinity seeks to be at the heart of the community by being a welcoming and inclusive presence through which the love of Christ is shared and celebrated through worship, teaching, care, service and social activities. Thank you to all of you who support this community.

*Jane* asked if our success story is recognised in the Diocese. Julie said that it was but there was limited amount of help with rural being left behind urban. Having Donna has made a difference. *Keith* pointed out that they should recognise the rural parish challenges. Julie pointed out that all the good work is being recognised and Bishop Richard was very positive in his visit last week.

General discussions on the services and Matins by various members of the meeting, after which the meeting concluded with prayer.

**After the APCM**

"The PCC are asked to approve the authority of Mr Robin Meyer and Mr Keith Luckhoo, as members of the PCC, in addition to Mr Donald Clarke and Mr Raymond Parsons, to act as Authorising Trustees on all the accounts currently held with CCLA, numbered 610015001F, 610015001S and 610015001D.

Mr Donald Clarke and Mr Raymond Parsons were authorised to sign the relevant Mandate Form as existing Authorising Trustees".

Certified a true copy of the minute of a meeting held on 8th April 2019.

PCC Members – Angela Ogle, Keith Luckhoo, Robin Meyer, Donald Clarke, and John Van Maurik were in attendance and unanimously agreed.